



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

**SHINE SKILLS CENTRE,
VOCATIONAL TRAINING COUNCIL**

**INITIAL EVALUATION AND
LEARNING PROGRAMME ACCREDITATION**

**CERTIFICATE IN FESTIVE BOUQUETS AND
PLANT DECORATIONS MAKING**

JANUARY 2026

1. TERMS OF REFERENCE

- 1.1 Based on the Service Agreement (No.: VA2012), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO), was commissioned by Shine Skills Centre, Vocational Training Council (“Operator”) to conduct an Initial Evaluation and Learning Programme Accreditation Exercise with the following Terms of Reference:
- (a) To conduct an accreditation test as provided for in AAVQO to determine whether the Operator meets the stated objectives and is competent to operate learning programmes that meet the Hong Kong Qualifications Framework (HKQF/ QF) Level 2 standard, and can be granted Initial Evaluation Status at QF Level 2; and
 - (b) To conduct an accreditation test as provided for in AAVQO to determine whether the programme “Certificate in Festive Bouquets and Plant Decorations Making” of the Operator meets the stated objectives and QF standard and can be offered as an accredited programme; and
 - (c) To issue to the Operator an accreditation report setting out the results of the determination in relation to (a) and (b) by HKCAAVQ.
- 1.2 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement. A site visit took place on 9 December 2025.

2. HKCAAVQ’S DETERMINATION

Initial Evaluation

- 2.1 HKCAAVQ has determined that the Operator is competent to achieve its stated objectives and to operate learning programmes meeting QF standard at Level 2, and can be granted Initial Evaluation (IE) status at QF Level 2 with a validity period of two years.
- 2.2 **Validity Period**
- 2.2.1 The validity period will commence on the date specified below.
 - 2.2.2 Within the two-year validity period for IE, the Operator must have at least one programme successfully accredited. If the Operator does not have a current accredited programme on the Qualifications Register (QR) at the end of the

two-year validity period of their IE, the Operator will need to apply for an extension of their IE status at least three months before the validity period expires. An extension of up to 2 years may be granted. Only one extension of IE status will normally be allowed. If the Operator continues to gain successful Learning Programme Accreditation (LPA), their IE status will remain valid.

2.3 The determinations on the Initial Evaluation are specified as follows:

Name of Operator	Shine Skills Centre, Vocational Training Council 職業訓練局展亮技能發展中心
Address of Operator	<p>(1) Shine Skills Centre (Kwun Tong) – Oxford Road Re-provisioned Campus: 1D Oxford Road, Kowloon Tong, Kowloon 展亮技能發展中心（觀塘）– 牛津道暫遷校舍： 九龍九龍塘牛津道 1D 號</p> <p>Shine Skills Centre (Kwun Tong) – from academic year 2028/29: Kwun Tong Composite Development GLA-NK 87, Junction of Kwun Tong Road and Tsui Ping Road, Kowloon 展亮技能發展中心（觀塘）– 2028/29學年及之後： 九龍觀塘道與翠屏道交界觀塘綜合發展項目GLA-NK 87</p> <p>(2) Shine Skills Centre (Tuen Mun): 1 Fung On Street, Tuen Mun, New Territories 展亮技能發展中心（屯門）： 新界屯門豐安街1號</p> <p>(3) Shine Skills Centre (Pokfulam): 147 Pokfulam Road, Hong Kong 展亮技能發展中心（薄扶林）： 香港薄扶林道147號</p>
Highest QF Level of programme(s) which the Operator can operate upon successful learning programme accreditation	Level 2

Start date of 2-year validity period of Initial Evaluation (IE) accreditation status	1 September 2026
Scope of IE Accreditation Status	For local programmes operating in Hong Kong

Learning Programme Accreditation

2.4 HKCAAVQ has determined that the Certificate in Festive Bouquets and Plant Decorations Making meets the stated objectives and QF standard at Level 2, and can be offered as an accredited programme with a validity period from 1 September 2026 to 31 August 2028.

2.5 Validity Period

2.5.1 The validity period will commence on the date specified below.

2.6 The determinations on the Learning Programme Accreditation are specified as follows:

Name of Operator(s)	Shine Skills Centre, Vocational Training Council 職業訓練局展亮技能發展中心
Name of Award Granting Body	Vocational Training Council 職業訓練局
Title of Learning Programme	Certificate in Festive Bouquets and Plant Decorations Making 節慶花束及植物裝飾製作證書
Title of Qualification(s) (Exit Award(s))	Certificate in Festive Bouquets and Plant Decorations Making 節慶花束及植物裝飾製作證書
Primary Area of Study and Training	Services
Sub-area (Primary Area of Study and Training)	Gardening and Horticulture
Other Area of Study and Training	Not applicable

Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 2
QF Credits	13
Mode(s) of Delivery and Programme Length	Part-time, 4 months 130 notional learning hours (including 80 contact hours)
Intermediate Exit Award(s)	Not applicable
Validity Period	1 September 2026 to 31 August 2028
Number of Enrolment(s)	2 enrolments per year
Maximum Number of New Students	Maximum of 36 learners per year Maximum of 18 learners per class
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Vocational Qualifications Pathway Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	Not applicable
Address of Teaching/ Training Venue(s)	(1) Shine Skills Centre (Kwun Tong) – Oxford Road Re-provisioned Campus: 1D Oxford Road, Kowloon Tong, Kowloon 展亮技能發展中心（觀塘）– 牛津道暫遷校舍： 九龍九龍塘牛津道 1D 號 (2) Shine Skills Centre (Kwun Tong) – from academic year 2028/29:

	<p>Kwun Tong Composite Development GLA-NK 87, Junction of Kwun Tong Road and Tsui Ping Road, Kowloon 展亮技能發展中心（觀塘）– 2028/29學年 及之後： 九龍觀塘道與翠屏道交界觀塘綜合發展項 目GLA-NK 87</p>
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2.7 Recommendation(s)

HKCAAVQ offers the following recommendation(s) for continuous improvement.

Recommendation(s)
<p>The Operator should submit the trade-specific practical test for the Programme, along with the updated rubrics, to the External Examiner for further review. The Operator should also revisit the minimum mark required to be obtained in the trade test for consideration of appointment to the position of Instructor for the Programme.</p>

- 2.8 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report. During the validity period, HKCAAVQ may request the Operator to provide evidence, such as admission related information, to demonstrate that the Operator and the Programme continue to comply with the determinations and meet the relevant accreditation standards.

3. INTRODUCTION

- 3.1 The Operator, Shine Skills Centre (SSC) is a member institution of the Vocational Training Council (VTC), offering vocational training to individuals with disabilities who are 15 years old or above to enhance their employment prospects. It obtained the Initial Evaluation (IE) status at QF Level 1 in September 2018 and is currently operating 5 QF-recognised accredited programmes at QF Level 1.

- 3.2 In this accreditation exercise, the Operator is applying for an IE status at QF Level 2 and a Learning Programme Accreditation for the “Certificate in Festive Bouquets and Plant Decorations Making” at QF Level 2.

4. PROGRAMME DETAILS

The following is the programme information provided by the Operator.

4.1 Programme Objectives

- Develop student’s operational knowledge and skills in festive bouquets and plant decorations making or related fields.
培養學生在節慶花束、植物裝飾或相關領域的實務知識和技巧。

4.2 Programme Intended Learning Outcomes

Upon completion of the programme, students should be able to:

1. select suitable tools and materials for making common festive bouquets and plant decorations;
選擇合適的工具和材料，製作常見的節慶花束和植物裝飾；
2. design common festive bouquets and plant decorations following the simple colour matching practice; and
按照簡單的色彩配搭方法，設計常見的節慶花束和植物裝飾；及
3. apply basic floral and horticultural skills in making common festive bouquets and plant decorations.
應用基本花藝及園藝技巧製作常見的節慶花束和植物裝飾。

4.3 Programme Structure

Topic	QF Credit
Festive Bouquets and Plant Decorations Making 節慶花束及植物裝飾製作	13

4.4 Graduation Requirements

- Students have to achieve an overall pass mark of 40% or above in assessments, and a minimum attendance rate of 70%.
學員必須於評核時總分取得 40%或以上，及出席率達 70%。

4.5 Admission Requirements

Applicants for admission to the Programme must be those who have one or more of the disabilities categorised by the HKSAR Government. To be admitted, applicants must be/ are:

- age 15 or above;
十五歲或以上；
- completion of Secondary 3; or
完成中三；或
- completion of a QF Level 1 programme in related discipline; or

- 完成相關資歷架構級別一課程；或
- with 1-year relevant verifiable prior learning and/ or work experience in floral or horticultural industry;
具備一年花藝或園藝行業相關的學習或工作經驗；
 - having obtained the recommendations from Shine Vocational Assessment Service (SVAS)¹; and
獲得展亮職業評估服務的推薦; 及
 - having obtained the recommendations from the admission interview.
獲得入學面試的推薦

5. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT

5.1 Variation and withdrawal of this Accreditation Report

- 5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.
- 5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.
- 5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.
- 5.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

5.2 Appeals

- 5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.
- 5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Variation or Withdrawal.
- 5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.
- 5.2.4 Please refer to Cap 592A (www.elegislation.gov.hk) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: www.hkqf.gov.hk.

5.3 Qualifications Register

- 5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the QR at www.hkqr.gov.hk for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

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